**FINAL REPORT**

**FOR BRUNEI RESEARCH COUNCIL GRANTS**

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| **PART 1. PROJECT DETAILS** | | | | | |
| **Name of Project** |  | | | | |
| **BRC Project Reference** |  | | | | |
| **Research Cluster** | **Food Science & Technology** | |  | **Health & Biotechnology** |  |
| **ICT & Digital Technology** | |  | **Energy** |  |
| **Oher (Please state cluster if selected)** | |  | **Specify Cluster if “Other” is selected:** |  |
| **Institution / Agency** |  | | | | |
| **Principal Investigator** |  | | | | |
| **Allocated Budget** |  | | | | |
| **Remaining Balance** |  | | | | |
| **Start Date** |  | | | | |
| **Expected End Date** |  | | | | |
| **Duration** |  | | | | |
| **Project Status** | **Ongoing** |  | | **On hold** |  |
| **Seeking for time extension** |  | | **Others (please specify)** |  |

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| **PART 2. PROJECT OVERVIEW**  **1. Please provide a project summary as indicated in the original proposal. (*Maximum 150 words)*** | | |
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| **2. Please list the outcomes or deliverables of this project** | | |
| **No.** | **Project Outcomes / Deliverables** | **Timeline** |
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| **PART 3. PROJECT ADJUSTMENT** | | | | |
| **1. Were there any significant adjustments to the research plan? If yes, please describe these adjustments and explain why they were made.** | | | | |
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| **2. Did you encounter difficulties that delayed the project? If yes, please briefly describe them.** | | | | |
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| **3. Did the project meet its initial objectives or approved revised objectives?** | | | | |
| **YES** |  | **NO** |  |  |
| **4. Did the project lead to new research directions, innovations, or collaborations? If yes, please describe briefly how.** | | | | |
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| **5. Are there any identifiable national benefits to Brunei Darussalam resulting from this project? If yes, please describe briefly the national benefits.** | | | | |
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| **PART 4. CLOSING FINANCIAL STATEMENT** | |
| **1. BRC Funding Summary** | |
| Total awarded (BND) |  |
| Total amount received to date (BND) |  |
| Total expenditure for the past six months (BND) |  |
| Total expenditure from the start of project (BND) |  |
| Amount to be reimbursed (as a final instalments) (BND) |  |
| Balance remaining (BND) |  |

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| **2. Summary of overall budget allocation and expenditure** | | | | | | | | | | |
| **No.** | **Expenses** | **Year 1** | | | | **Year 2** | | | | **Explanation on the deviation between expenditure and revised budget for each year** |
| Allocated Budget  ($) | Revised Budget  ($) | Expenditure ($) | Expenditure as % of revised budget (%) | Allocated Budget ($) | Revised Budget  ($) | Expenditure ($) | Expenditure as % of revised budget (%) |
|  | Manpower |  |  |  |  |  |  |  |  |  |
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|  | Equipment |  |  |  |  |  |  |  |  |  |
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|  | Operating Expenses |  |  |  |  |  |  |  |  |  |
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|  | Exceptional Items |  |  |  |  |  |  |  |  |  |
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|  | **Total** |  |  |  |  |  |  |  |  |  |

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| **PART 7. PERFORMANCE INFORMATION**  **Key Performance Indicators (potential outcomes) for this project** | | | | |
| No. | Key Performance Indicators (KPI) | Achievements during implementation / after completion of projects | | |
| Year 1 | Year 2 | Beyond year 2 |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
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| **PART 5. DECLARATION** |
| **1. Declaration by the Principal Investigator or Project Coordinator** |
| I hereby certify that this is an accurate Final Report and all named participants are in agreement that this report is an accurate representation of the project.  Name of Principal Investigator or Project Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |